



The Somerset & Dorset Family History Society

Registered Charity 1010351

Broadway House, Peter St
Yeovil, Somerset BA20 1PN

Annual General Meeting and Open Day

18 September 2021

p.2	AGM Agenda
p.3	Open Day Programme
pp.4-5	Proposed Changes to the Society's Constitution
pp.6-7	Summary Accounts for 2020



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The Annual General Meeting

Saturday 18 September 2021

The Executive Committee of the Somerset & Dorset Family History Society have agreed that the 2021 AGM will be a virtual meeting, held online via zoom. Members may join the meeting from 10.00am and the AGM will start at 10.30am.

Any member of the Society wishing to participate online must register by emailing the Secretary (secretary@sdfhs.org) by 11 September 2021, quoting their Membership Number. Log-in details will be posted in the Members Area of the website a few days before the event.

AGENDA

1. Welcome
2. Apologies for absence
3. Minutes of the 45th AGM (cancelled)
4. Matters Arising
5. Chairman's Report
6. Treasurer's Report *
7. Appointment of Examiners
8. Election of Officers and Executive Committee
9. Nominations for President, Vice Presidents and Life Members
10. Amendments to the Society's Constitution
(see pp.4-5)
11. Closure of Business

* Summary Accounts for 2020 can be found on pp.6-7. The Trustees' Report for 2020 and the full Accounts for 2020 can be downloaded from the Home Page of the Society's website:<https://sdfhs.org>



The Somerset & Dorset Family History Society

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Open Day

Saturday 18 September 2021

Following the 2021 AGM there will be an online Open Day, via zoom

This event, free to attend, is open to both SDFHS members and non-members. Anyone wishing to participate must register with the Secretary (email: secretary@sdfhs.org) by 11 September 2021. If you are a member and wish to attend both the AGM and the Open Day, please make this clear; to attend the AGM you must quote your Membership Number. Log-in details for the Open Day will be posted on the website (<https://sdfhs.org>) a few days before the event.

Programme

- | | |
|-------------|--|
| 11.30 am | Online session open |
| 12.00 noon | First speaker * |
| 1.00pm | Lunch break and interest rooms (to be announced *) |
| 1.30pm | Second speaker * |
| 2.30pm | Rough Assembly (aka 'Tinker's Cuss') film of songs on the theme of migration |
| 3.15/3.30pm | Close |

* The order of the two speakers and details of the interest rooms will be posted in due course on the Society's website: <https://sdfhs.org>.

Speakers

Debbie Kennett will be speaking on "What to do with your DNA results". Debbie is a writer, editor, genealogist and DNA enthusiast. She is an Honorary Research Associate at UCL and has written *The Surnames Handbook* and *DNA and Social Networking*. She has many years of experience in genealogy and genetic genealogy.

Nick Barratt will be speaking on "The Future of Family History". Nick's professional career includes working at The National Archives, TV shows, such as "Who Do You Think You Are" and he has written several books. Nick is an Honorary Associate Professor of Public History at the University of Nottingham and is a teaching fellow at the University of Dundee.

Annual General Meeting, Item 10

SDFHS CONSTITUTION PROPOSED AMENDMENTS 2021

The following amendments have been proposed by Ted Udall, seconded by Jennie McGowan and approved by the SDFHS Executive Committee to be voted on at the 2021 AGM.

Proposal No 1 *This proposal is to tidy up the layout of clause 5 so that it makes more sense.*

The wording remains unchanged but the sub-paragraphs have been renumbered as follows:

First line becomes sub-clause a)

Former sub-clauses a, b & c become sub-sub-clauses i, ii and iii respectively.

Former sub-clauses d, e, f and g become b, c, d and e respectively.

As amended, this becomes:

5 EXECUTIVE COMMITTEE

- a) The Society shall be administered by an Executive Committee consisting of:
 - i) The Officers (Chairman, two Vice Chairmen, one for each county, Secretary, Treasurer).
 - ii) A representative of each of the Groups.
 - iii) A nominated member of any authorised sub committees.
- b) A quorum of the Executive Committee shall be 50% plus one of those serving on that Committee of which at least two must be Officers. All must be voting members of the Society.
- c) The members of the Executive Committee and the President, Vice Presidents and Honorary members shall be elected annually by the membership and their terms of office shall commence immediately after the closure of the Annual General Meeting at which they are elected. Nominations in writing must be submitted to the Hon Secretary at least fourteen days in advance of the day on which the Annual General Meeting is to take place. Nominations must be signed by the candidate and two members. If insufficient nominations have been received to fill any vacancies the chairman of the meeting may, at his discretion, take nominations from the floor.
- d) The Executive Committee shall have the power to co-opt members to fill casual vacancies on the Committee up to the next Annual General Meeting, as well as to invite individuals on an annual basis to undertake other tasks which are deemed to be necessary for the proper and effective administration of the Society's affairs.
- e) All Executive Committee members shall be eligible for re-election upon completion of their annual term of office.

Proposals No 2 to 9 inclusive

These proposals add additional sub-clauses to clause 7 in order to formally authorise the procedures for holding online and/or hybrid meetings.

Proposal 2: *This proposal inserts a definition of the term "Meeting".*

New Sub-clause 7a): "Meeting" in this constitution means a Meeting of the members of the Society including where the context so admits an Annual General Meeting and also an Executive Committee Meeting or a Sub-Committee Meeting.

Proposal 3: *This proposal formally permits the Society to hold online and hybrid meetings.*

New sub-clause 7b): Any Meeting may be held (a) physically (b) online as a virtual meeting or utilising some other facility enabling all people participating in the Meeting to communicate interactively and simultaneously with each other (c) by telephone conference or (d) as a hybrid meeting combining attendance in person and online or by telephone conference as the circumstances allow and the Executive Committee decide.

Proposal 4: *This proposal lays out the rules for holding meetings.*

New sub-clause c): A Meeting shall take place at the physical location specified in the Notice of Meeting for the holding of the Meeting or if the Meeting is called as an online virtual Meeting or by telephone conference, the Meeting shall take place at the electronic or virtual platform used by the Society to host the Meeting or if called as a hybrid meeting the physical location where the Meeting is to be held and the electronic or virtual platform used by the Society to host the Meeting and the Notice of Meeting shall specify such platform and host.

Proposal 5: *This proposal defines who is “present at the Meeting”.*

New sub-clause d): A person entitled to attend and vote at a Meeting may participate by being physically present at the location of the Meeting stated in the Notice of Meeting or if is held virtually online or by telephone conference or as a hybrid meeting participation in the Meeting shall be taken to be present in person at the Meeting. Persons present in person shall count towards the quorum required for the relevant meeting.

Proposal 6: *This proposal defines the right to vote at a Meeting.*

New sub-clause e): A person attending a Meeting virtually shall have the same rights to receive notice, speak, vote and otherwise participate in the Meeting as they would have if attending the Meeting in person.

Proposal 7: *This proposal sets out how a Meeting shall be called.*

New sub-clause f): Where arrangements have been made for a Meeting to be held virtually or as a hybrid meeting the Notice calling the Meeting shall state that fact and include details of the means by which a person may attend the Meeting virtually.

Proposal 8: *This proposal covers the case where a Meeting might be adjourned due to technical failure.*

New sub-clause k): The Chairman of a Meeting being held virtually or as a hybrid meeting if the virtual or hybrid meeting platform experiences technical issues (including the ability of the Chairman to postpone or adjourn the Meeting without seeking the consent of the Meeting), may adjourn the Meeting from time to time and from place to place, but no business shall be transacted at any adjourned Meeting other than the business left unfinished at the Meeting from which the adjournment took place.

Proposal 9: *This proposal defines what voting results shall be recorded in the Meeting minutes.*

New sub-clause l): At any Meeting, a resolution put to the vote of the Meeting shall be decided by a show of hands or, for those attending virtually online or by telephone, by such voting procedures notified prior to the Meeting. The Chairman shall declare the result of the vote (i.e. carried unanimously, carried by a particular majority, or lost) and an entry shall be made in the minutes of the Meeting. Such declaration and entry in the minutes shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour or against such resolution.

If the above proposals are accepted, then the former sub-clauses a, b, c and d become g, h, i and j respectively.

The Somerset and Dorset Family History Society

STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 31 December 2020

	Notes	Unrestricted General Funds	Restricted and designated Funds	Total 2020	Total 2019
		£	£	£	£
INCOMING RESOURCES					
Incoming resources from generated funds					
Subscriptions		26,163	-	26,163	27,443
GiftAid on subscriptions		4,865	-	4,865	4,864
Society services		7,645	-	7,645	10,206
Legacies and donations		845	-	845	-
Miscellaneous services		236	-	236	1,122
Investment income		209	-	209	596
Books and publications		2,796	-	2,796	3,635
Transfer to income		-	-	-	-
TOTAL INCOMING RESOURCES		42,759	-	42,759	47,866
RESOURCES EXPENDED					
Charitable expenditure					
Greenwood Tree costs	3	15,433	-	15,433	13,420
Books and publications	3	372	-	372	1,587
Society services and projects	3	767	-	767	1,262
Group funding	3	200	-	200	600
Administrative expenses and depreciation (including Governance costs)	3 & 4	19,208	3,959	23,167	20,564
TOTAL RESOURCES EXPENDED	3 & 4	35,980	3,959	39,939	37,433
NET MOVEMENT IN FUNDS		6,779	(3,959)	2,820	10,433
Transfer between funds		-	-	-	-
Fund balances at 1 January 2020		89,674	51,806	141,480	131,047
FUND BALANCES AT 31 DECEMBER 2020		96,453	47,847	144,300	141,480

The Statement of Financial Activities has been prepared on the basis that all operations are continuing operations.

All gains and losses have been dealt with in the above statement.

The notes on pages 10 to 15 of the full accounts form part of those accounts.

The Somerset and Dorset Family History Society

STATEMENT OF FINANCIAL ACTIVITIES

for the year ended 31 December 2020

	Notes	Unrestricted General Funds £	Restricted and designated Funds £	Total 2020 £	Total 2019 £
FIXED ASSETS					
Tangible assets	5	24,937	-	24,937	25,312
CURRENT ASSETS					
Stocks	6	9,000	-	9,000	9,000
Debtors	7	6,869	-	6,869	7,036
Cash at bank and in hand		75,026	47,847	122,873	126,733
		90,895	47,847	138,742	142,769
CREDITORS: Amounts falling due within one year	8	19,379	-	19,379	26,601
NET CURRENT ASSETS		71,516	47,847	119,363	116,168
TOTAL ASSETS LESS CURRENT LIABILITIES		96,453	47,847	144,300	141,480
ACCUMULATED FUNDS					
General funds		96,453	-	96,453	89,674
Designated funds	9	-	47,480	47,480	51,439
Restricted fund		-	367	367	367
	10	96,453	47,847	144,300	141,480

The financial statements on pages 7 to 14 of the full accounts were approved by the Trustees for issue on and signed on their behalf by:

R M Pettet

Trustee

E A Udall

Trustee

The notes on pages 10 to 15 of the full accounts form part of those accounts.

The Trustees' Report for 2020 and the full Accounts for 2020 can be downloaded from the Home Page of the Society's website: <https://sdfhs.org>

